

BEHAVIOUR POLICY

AL-HADI School Mission Statement:

At Al-Hadi School, our vision is to create a happy, caring and enriching learning environment where children learn the formal tenets of Islam as well as nurture their spiritual growth and refine their moral characters so that they may grow to be exemplary role models and practicing Shia Muslims as well as positive members of the community and society at large.

We aim to achieve this by:

- Making Madressa a place where every child feels valued, safe and happy.
- Nurturing the intellectual, spiritual and personal growth of all pupils.
- Providing stimulating, inclusive and interactive lessons where positive learning takes place.
- Inspiring in students a lifelong passion for gaining knowledge and applying it.
- Promoting relationships based upon respect, tolerance and understanding throughout the Madressa.
- Fostering a genuine love and knowledge of the Holy Quran and Ahlulbayt (AS).
- Developing children's love and understanding of Islam through high quality teaching and the practical application of moral values and ethics.
- Equipping children with the knowledge, independence, confidence and resilience to deal with life in a positive and productive way and practice their faith in the modern and diverse society.
- Supporting staff to continuously grow and reach their full potential through improved communication, management and a structured programme of continued professional development.

The Class Contract

Students have a copy of the class contract in their syllabus. At the beginning of the academic year, they are expected to sign this and adhere to the rules. A copy is also available on AL-HADI School's website for parental reference.

These rules are reinforced, and applied fairly and consistently by all members of the school community. There is a shared responsibility for upholding the rules.

Class Contract

This is to certify that I understand and agree to our class contract:

1. I will raise my hand if I want to say something.
 2. I will switch off my mobile phone and put it away during the entire Madressa day. (I understand that if my phone is seen without my teacher's permission it will be taken and will need a parent to retrieve it at the end of the Madressa day).
 3. I will only eat and drink outside of class.
 4. I will always use polite and courteous language.
 5. I will show respect to my fellow classmates and to all members of staff.
 6. I will always bring the correct equipment to class. This equipment includes: My Tablet, a notebook two pens, two pencils, a ruler, a rubber, and a sharpener.
 7. I will ensure:
 - a. The tablet must be always in its protective case.
 - b. Devices need to be handled with care.
 - c. Do not keep or leave the tablet unattended on desk.
 - d. Always keep the tablet safe and secure. Students should know where the device is always.
 - e. Ensure the battery is kept charged, and ready for use at the Madressa at all times.
 8. I will always complete homework that has been set and will bring it in on the date said by my teacher.
 9. I will turn up to Madressa and my lessons after break on time.
 10. I will not leave the Madressa until I have been dismissed.
 11. I will stand up to greet my teacher (and other members of staff) when they enter the room.
 12. I will follow all the instructions given by my teacher.
 13. I will follow the dress code:
 - a. Girls – Abaya and Headscarf with fully cover hair, neck & ears
 - b. Boys – long sleeves and loose fit trousers and no inappropriate slogans or pictures.
-

The aims and objectives of this behaviour policy will be promoted:

- Through classroom management and curriculum delivery.
- Through training for staff.
- Through the use of rewards including praise.
- By working with parents.
- Through mutual respect of adults in school.
- Through relationships between staff and children.

What we expect of parents and guardians:

- Parents should ensure that children arrive at the designated times promptly before class.
- Inform the class teacher / Principal immediately if their child is unhappy or they are concerned about their child being bullied.
- Help their children with their homework.
- Support the school in its application of the school rules.
- Make every effort to attend meetings in school.
- Show respect for all adults working in the school.
- Inform staff of any absences especially those on days of assessments.

What parents / guardians can expect:

- To be able to view a copy of the class contract on the AL-HADI School website.
- To be regularly informed of matters affecting the education of their child.
- Please note that most correspondence is sent via email so please ensure that the Administrator has your email address.
- To be informed of, and involved in, decisions made regarding the behaviour management of their child and be ready to come in if needed to.
- For students to know what the school rules are and the consequences if they are not followed.

What we expect of pupils:

- To adhere to the class contract.
- To treat each other and all adults within school with consideration and respect, and to demonstrate the best of Akhlaq.
- To treat the premises with respect.
- To carry out all sanctions.
- To inform their class teacher / Principal immediately if they are being bullied.
- In addition to the above the students are expected to follow all other instructions given by a member of staff.

Student tablet responsibility

- The tablet must be in its protective case at all times.
 - Devices need to be handled with care.
 - Do not keep, or leave the tablet unattended on desk.
 - Keep the tablet safe and secure at all times. Students should know where the device is at all times.
 - Ensure the battery is kept charged, and ready for use at the Madressa at all times.
-

REWARDS:

The Madressa will use:

- Verbal praise and positive written comments that are specific to the child's work or actions.
- Other forms of positive reinforcement e.g., stickers, stamps, being sent to the head of section for approval, receiving postcards etc.
- Merits awarded to students for: academic achievement, good behaviour, good akhlaq, being respectful and courteous to staff and students, completing work etc. Merits will be recorded in the student's syllabus and can be redeemed for a range of prizes.

SANCTIONS:

- All Madressa staff will apply sanctions consistently and sparingly.
- They will be meaningful and relevant to the child.
- Verbal warnings may be used repeatedly for disruptive behaviour.
- Detentions (within Madressa hours) will be given for persistent or serious behaviours.
- Parents will be informed or called in to discuss incidents where aggression or bad language has been used and sanctioned accordingly.
- Aggression against staff or other students, violence or bad language will not be tolerated in Madressa and may lead to suspension or exclusion.

UNACCEPTABLE BEHAVIOURS AND CONSEQUENCES:

Madressa/Schools are positive places of learning where everyone has a right to a safe and healthy learning environment. Madressa/Schools are also workplaces, and school staff deserve to work in an environment where they don't feel threatened or unsafe.

When a small number of parents and carers behave unacceptably towards a staff member or another member of the school community, this can affect their health, safety and wellbeing. The impact can also be felt by the wider community.

Unacceptable or unreasonable behaviours include, but are not limited to:

- being violent or threatening violence of any kind, including being physically intimidating, aggressive hand gestures or invading another person's personal space
 - speaking or behaving in a rude, aggressive or threatening way, either in person, via email, social media, or over the telephone
 - sending demanding, rude, confronting or threatening letters, emails or text messages
 - discriminatory or derogatory comments
 - the use of social media or public forums to make inappropriate or threatening remarks about the school, staff or students.
-



If a parent or carer behaves in an unacceptable way, the AL-HADI School Management may contact them to talk about this further and there may be consequences. This may include to prohibit or limit harmful, threatening or abusive behaviour from a parent, carer or other adult to members of the AL-HADI school.

Unacceptable or unreasonable behaviour may be escalated to the School Management, where it will be assessed and managed by:

- requesting that the parties attend a mediation or counselling sessions
- requesting all communications be in writing
- written warnings
- conditions of entry to school grounds or school activities
- exclusion from school grounds or attendance at school activities
- suspension from the school, temporary or permanently
- cancellation of child enrolment
- reports to Victoria Police

Parent Acknowledgement of Policy:

By signing below, I acknowledge that I have fully read and understood/agree with the AL-HADI School 'Behaviour Policy'. I understand that if I have any questions or concerns about this policy, it is my responsibility to discuss this with the AL-HADI School Management
